

**City of Tipton Municipal Library District
Board of Trustees Meeting
April 27, 2023**

I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, April 27, 2023, at Price James Memorial Library, Tipton, Mo.

The following trustees were present: Jeanne Edwards, Reta Bestgen, Georgianne Morgan, Karla Pettigrew, Lori Bestgen, Lianne Twyman, Emily Heard, Kerry Upergrove. Library Director Marsha Nelson and Mayor Mark Hampton, Lila Upergrove and Brant Upergrove were also present. Trustee Deann Lawson was absent. Piper Twyman arrived at 6:43 p.m. Kerry Upergrove, Lila and Brant Upergrove left the meeting at 6:53 p.m.

II. APPROVE AGENDA:

Georgianne Morgan made a motion to approve the agenda, Reta Bestgen seconded and the motion carried.

III. APPROVE MINUTES FROM LAST MEETING:

Karla Pettigrew previously distributed the minutes of the March 23, 2023, meeting via email. Kerry Upergrove made a motion to approve the minutes, Lianne Twyman seconded and the motion carried.

IV. TREASURER'S REPORT

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the current operating budget. Emily Heard made a motion to approve the treasurer's report. Kerry Upergrove seconded and the motion carried.

V. LIBRARY DIRECTOR'S REPORT

Marsha Nelson, library director, previously distributed the March circulation report via email and gave a general update with the following items.

Summer Story Hour: A flyer has been made up for the summer story hour and will be distributed to the schools and also preschools. The information will also be on Facebook, the library's website and in The Tipton Times.

Book Signing: Tentative date for book signing is July 11 for "Never Trust a Squirrel" by Charleen Meyer, in conjunction with the summer reading program Runge story time. Marsha will distribute a flyer to the schools.

Libby/Overdrive App: Marsha attended a Webinar on transitioning to Libby for patrons. One patron was having issues with audio e-books after she transitioned so Marsha spent some time working with Libby directors.

Computers: A computer was donated to the library and Marsha has contacted Andrew Huhmann with Midwest Computech to see if it will work as a library computer.

Flagpole light: The light is here and waiting for the city to install.

Letter of Recommendation: Marsha was asked by a teacher to send a letter of recommendation to MU for graduate studies. Letter and survey were sent and received. She was also asked by a young patron for a letter of recommendation for a college course.

Donation: The library received a large memorial donation for Mark Twain Award books and e-audio books.

Trustee Suggestions: Several names were submitted for the position of a board member whose term is expiring. Marsha will begin to contact those on the list to see if they would like to serve on the Price James Library Board.

VI: President's Comments

Jeanne Edwards and Marsha Nelson will attend the City of Tipton meeting Monday, May 1, 2023, to give the Price James Library yearly report to the City Council. The report was postponed from the April meeting due to the amount of business the city was conducting at that meeting.

VII: UNFINISHED BUSINESS

Flagpole Light: Waiting for city maintenance crew to install.

Wooden Bench Replacement: Motion was made by Kerry Uptergrove and seconded by Georgianne Morgan to purchase a bench from Wal-Mart. Motion passed. Marsha Nelson will order the bench.

VIII: NEW BUSINESS:

Parking Lot: Emily Heard made a motion, seconded by Georgianne Morgan, to get estimates not to exceed \$500 to stripe the library's parking lot. Motion passed. Marsha Nelson will take care of getting estimates.

Replacement of Computers: Plan to replace office computers when they are no longer working, and planning to replace patron computers with Chromebooks.

Spring Cleanup: Clean up around the grounds is scheduled for 4 p.m. Sunday, May 7.

Ribbon Cutting: Ribbon cutting for the new sign will take place on Thursday, May 25, 2023, at 6 p.m.

XI: NEXT MEETING

The next regular meeting is set for 6 p.m. Thursday, May 25, 2023.

Meeting adjourned at 7:06 p.m.

Minutes submitted by Karla Pettigrew